

Chesham Bois Parish Council

Minutes of the Extraordinary Meeting of the Parish Council held in the Parish Office, Glebe Way, Chesham Bois at 2.00pm on Tuesday 30th April 2024

PRESENT: Cllr L Winrow (Chair), Cllr J Harris, Cllr P Eckersall, Cllr D King

IN ATTENDANCE: Ms A Dealey (Clerk)

101.1 Questions and Comments from the Public - None received.

101.2 Apologies for Absence – Cllr V Yadav, Cllr S Staite, Cllr K Keen, Cllr J Bailey, Cllr D Buckingham

101.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting

None received.

101.4 To consider the requirements to develop a Neighbourhood Plan for Chesham Bois and resolve a course of action

Information was considered regarding the introduction of a Neighbourhood Plan for Chesham Bois. The formal stages required by legislation are the designation of a neighbourhood area, followed by the production of a vision statement which sets out CBPC's objectives for the future of Chesham Bois. This is followed by an examination and referendum before the Neighbourhood Plan is formally adopted. The main objective is to maintain and protect the character and rural tranquillity of the village. A Neighbourhood Plan will have to be taken into account when planning applications are made.

Funding may be available for this project. Further information should be available in June.

A quotation from a Consultant to support the development of a Chesham Bois Neighbourhood Plan was considered.

It was resolved that an application letter, together with boundary map of Chesham Bois would be sent to Neighbourhood Planning at Buckinghamshire Council to begin the process. **Action: Clerk**

It was resolved to appoint the Consultant to assist in scoping the Neighbourhood Plan at a cost of £2,950 plus VAT. A workshop to be arranged with Councillors with the Consultant to provide a timeline and overview of the process. **Action: Clerk**

Cllr Winrow to draft a vision statement and SWAT analysis for the Neighbourhood Plan to submit to the Consultant in advance of the workshop meeting with the Council. **Action: Cllr Winrow**

It was resolved that a Steering Group will be formed to manage this project. Cllr Winrow (Chair), Cllr Eckersall (Vice Chair) and Cllr King (Chair of Finance WG) agreed to be part of the Steering Group. Members of the public, resident in Chesham Bois, to be invited to participate. **Action: Chair/Clerk**

The meeting closed at 2.50 pm