

Chesham Bois Parish Council

Minutes of the Council Meeting held in the Parish Office, Glebe Way, Chesham Bois at 8.00pm on Monday 9th December 2024

PRESENT: Cllr L Winrow (Chair), Cllr P Eckersall, Cllr S Staite, Cllr J Harris, Cllr K Keen, Cllr D Buckingham, Cllr J Bailey, Cllr D King, Cllr P Mellor

IN ATTENDANCE: Ms A Dealey (Clerk), Cllr G Harris

110.1 Questions and Comments from the Public

None received

110.2 Apologies for Absence – Cllr V Yadav

110.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting

None received.

110.4 Co-option to the Council

- i) The Candidate addressed the meeting and took questions. The candidate was then asked to leave the meeting.
- ii) The Council voted to appoint Mark Yeomans as Councillor to Chesham Bois Parish Council by co-option.

110.5 To approve the Minutes of 14th October and 11th November 2024 Council Meetings

Minutes were approved

110.6 Chair's Report

- i) The Chair's report was noted.

It was agreed that item 110.12 on the agenda would be brought forward for discussion.

110.12 Planning Appeal PL/22/4074/FA

- i) A letter from the Planning Inspector dated 4th December has been published on the Buckinghamshire Council Planning Portal to confirm that following due consideration the procedure has been changed from Written Representations to a Hearing procedure. The Hearing will take place at 10 am on Tuesday 28th January, venue to be confirmed. The Appeal decision is expected to be issued on or before 25th February 2025. The deadline of 11th December has been set for official notification that the appeal procedure has changed. All participants taking part in the hearing should register an email address with Buckinghamshire Council Planning Services and additional comments must be made by 8th January 2025. A budget of £2,500 was agreed for legal advice and support for CBPC if required.

Action:

Two representatives will attend Hearing on behalf of CBPC - Cllr L Winrow and Cllr S Staite.

110.7 Clerk's Report

- i) The Clerk's report was noted.
- ii) The Council resolved to refuse resident's request to install a permanent post on the boundary of their property in North Road. It was suggested that portable large stones would be a suitable alternative. Clerk to advise resident.

Action: Clerk

110.8 Finance

- i) Finance reports were approved.
- ii) Payments were approved with the exception of invoice 5838 from Sparkx, until issues with new power supply are resolved. Cllr Winrow and Cllr Eckersall to approve bank payments.
- iii) The second draft of the 2025/26 budget was reviewed and revised. One off large expenses to be funded from reserves include: Budget for election costs, cost for repair to footpaths on the common and the cost for new paving around War Memorial. The revised second draft budget showed a deficit of £13,000. No reserve accruals agreed for 2025/26 which will recoup this amount. 2025/26 budget document to be revised and circulated. **Action: Clerk/Cllr King**
- iv) Council to agree S137 grant process for future proceeds from bi-annual fete.

110.9 To Receive Reports from Working Groups

a) *Burial Grounds Management WG Chair's Report*

- i) The Chair's report was noted.
- ii) Work to commence on the Hedgerow Management Plan on Wednesday 11th December. Notices will be put up in the area to inform the public. Hedge-laying training sessions to take place on 10th/11th January 2025. CBPC to promote the opportunity to participate in the training. **Action: Clerk**
- iii) It was resolved to accept contractor's quotation to trim hedges in the Burial Ground during the winter months. Clerk to advise contractor. **Action: Clerk**

b) *Common and Woodland WG Chair's Report:*

- i) The Chair's report was noted.

c) *Transport WG Chair's Report:*

- i) The Chair's report was noted. One of the MVAS units on Copperkins Lane is outside CBPC boundary. MVAS unit to be moved. **Action: Transport WG**
- ii) It was agreed in principle to continue with the Devolved Services Agreement for a 4-year term commencing 2025/26.
- iii) It was resolved to accept the contractor's quotation for siding out and clearing vegetation on North Road. Clerk to advise contractor. **Action: Clerk**

d) *Communications Working Group*

- i) The Chair's report was noted

e) *Environment Working Group*

- i) The Chair's report was noted
- ii) It was resolved to re-allocate the remit for ponds on the Common to the Environment WG. WG remits to be updated for approval at next Council Meeting. **Action: Clerk**
- iii) It was resolved to register the Thomas Harding Meadow with Land Registry **Action: Clerk**

f) *Village Community Working Group*

- i) The Chair's report was noted. Positive feedback has been received from residents regarding the Christmas Lights event. Clerk to write to thank schools who participated. **Action: Clerk**

110.10 Planning Committee

- i) Minutes of 25th November Planning Committee Meeting were noted
- ii) It was resolved to appoint Cllr C Mellor as a member of the Planning Committee

110.11 Neighbourhood Plan Update

- i) The Chair's report was noted.

It was resolved under Section 1 of the Public Bodies (Admissions to meetings) Act 1970, that the public be excluded from the meeting for the following item of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

110.13 The Council resolved to agree to resident's request for a memorial plaque in the Burial Ground

110.14 To review proposed, new commercial arrangements and resolve a course of action

This item was deferred to the January Council Meeting.

The meeting closed at 10.03 pm