

# Chesham Bois Parish Council

## Minutes of the Council Meeting held in the Parish Office, Glebe Way, Chesham Bois at 8.00pm on Monday 10<sup>th</sup> March 2025

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**PRESENT:** Cllr L Winrow (Chair), Cllr P Eckersall, Cllr S Staite, Cllr K Keen, Cllr M Yeomans, Cllr D Buckingham, Cllr J Bailey, Cllr C Mellor, Cllr D King, Cllr J Harris

**IN ATTENDANCE:** Ms A Dealey (Clerk), Buckinghamshire Cllr G Harris, 3 members of the public

### 113.1 Questions and Comments from the Public

Members of the public expressed their disappointment and concern at the outcome of the Planning Appeal for the redevelopment of the Parish Centre and requested the Parish Council to consider obtaining legal advice in order to explore options as to the next possible steps. A meeting is to be arranged with local residents.

### 113.2 Apologies for Absence – Cllr V Yadav

### 113.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting

None received.

### 113.4 To approve the Minutes of 10<sup>th</sup> February Council Meeting

Minutes were approved.

### 113.5 Chair's Report

- i) The Chair's report was noted.

It was agreed that 113.11 would be discussed at this point

### 113.11 Planning Appeal PL/22/4074/FA

It was resolved that the council would obtain legal advice in relation to matters arising from the planning appeal decision and a budget of £1,500 was approved.

### 113.6 Clerk's Report

- i) The appointment of the internal auditor for 2024/25 financial year was approved
- ii) The revised Standing Orders were approved
- iii) The amended Financial Regulations were approved
- iv) It was resolved to adopt the Model Publication Scheme
- v) It was resolved to adopt the Data Retention and Disposal Policy
- vi) A budget of £500 was agreed for the purchase of a new A4 printer for the office.
- vii) IT support up to 1st February 2026 was approved
- viii) Information on the Buckinghamshire Council unitary, town and parish elections on Thursday 1 May 2025 was noted.

### 113.7 Finance

- i) Finance reports were approved.
- ii) Payments were approved.  
Reserves to be agreed at the April council meeting.

## 113.8 To Receive Reports from Working Groups

### a) *Burial Grounds Management WG Chair's Report*

- i) The Chair's report was noted.
- ii) It was resolved to install 'keep dogs on lead' signs in the Burial Ground **Action: Clerk**

### b) *Common and Woodland WG Chair's Report:*

- i) It was resolved to appoint contractor to plant 4 x replacement trees on North Road. Clerk to advise contractor. **Action: Clerk**

ii)

### c) *Transport WG Chair's Report:*

- i) The Chair's report was noted.
- ii) It was resolved to accept the Devolved Services Agreement, subject to corrections to be made by Buckinghamshire Council.

### d) *Communications Working Group*

- i) The Chair's report was noted
- ii) Suggestions were made for speakers for the Annual Parish Meeting. Clerk to contact those suggested to confirm availability. Working Group Chairs to provide individual reports for inclusion in the Annual Parish Report. **Action: Clerk**
- iii) The consideration of potential providers for a .gov.uk domain was deferred to the April meeting.

### e) *Environment Working Group*

- i) The Chair's report was noted.
- ii) It was agreed that further research would be carried out regarding a bat survey for the common.
- iii) A budget of £150 was agreed for the purchase of wildflower seed bags for use at community events.
- iv) Water quality analysis kit to be donated to monitor the health of Brickly ponds.
- v) Signage for Brickly Pond similar to the existing nature board to be researched further.
- vi) A budget of £150 was agreed for the purchase of plants adjacent to the bee keeping area adjacent to the Woodland Burial Ground.

### f) *Village Community Working Group*

- i) It was resolved that the 80<sup>th</sup> Anniversary of VE Day on 8<sup>th</sup> May 2025 would be publicised on the website and social media but no community event would be organised.
- ii) The Common Clear Up will take place on 5<sup>th</sup> April. Advertising boards will be placed on the common the week before.

## 113.9 Planning Committee

- i) Minutes of the Planning Committee Meeting of 24<sup>th</sup> February were noted.
- ii) PL/24/2743/EU – It was resolved that the Clerk would contact the Enforcement Team at Buckinghamshire Council for full details of the case and the decision made.

**Action: Clerk**

## 113.10 Neighbourhood Plan Update

- i) The Chair's report was noted.
- ii) A pop-up community event has been planned for 3 pm on 15<sup>th</sup> March.
- iii) It was resolved to accept the consultant's quotation in the sum of £5,350 which includes a fee of £30 for an OS licenced map base.

## 113.12 Community Right to Bid

- i) It was resolved to register assets of community value on the Community Right to Bid scheme. **Action: Clerk**

The meeting closed at 9.42 pm